

## Equipment Purchase Safety and Facilities Review Request Form

**To be completed by Department requesting Equipment Review**

*Some equipment has inherent safety hazards that require special controls, facilities, and or regulatory compliance actions. Departments purchasing such equipment should factor and budget for these requirements before the equipment is purchased. This form should be completed and sent to EHS in advance of procurement to facilitate the appropriate hazard assessment and approvals. Completed form should be sent to EHS at ehs@kennesaw.edu.*

**Requester Information**

Employee Name	Supervisor
Department	Tel #

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number	Status	New *	Used (Transfer/donationsfer/matc

**Safety Attributes**

*Please check all applicable attributes of this equipment.*

Contains radioactive material	Produces X-Rays
Contains Class 3B or Class 4 lasers	Can create a magnetic field 0.5 millitesla (mT)
Can generate noise 80 decibels (dBA)	Generates dust?
Will produce significant heat	Is a Laser cutting machine
Is an Ethylene Oxide sterilizer	Is a metal 3D printer
Is metal fabrication or wood cutting machine	Othersrs

Requires compressed air

Requires additional cooling